

Just a few tips for preparing for implementation of WHS changes:

- 1.** Determine who is an Officer – where there is an appropriate level of input into decision making, and decisions that directly affect health and safety
- 2.** Assess whether you can demonstrate the required Due Diligence requirements of an Officer
- 3.** Have a systematic approach to compliance – as an Officer/PCBU you must play an active role in that system
- 4.** Assess your obligations to consult and modify/plan consultation structures – a PCBU must consult with other PCBU's with a common duty and workers on health and safety issues
- 5.** Know the powers of an HSR and who can appoint HSR's – represent the workers, investigate complaints, inspect workplaces, issue PIN notices, power to direct unsafe work to cease
- 6.** Develop Issue Resolution procedures – make sure this includes the steps in the Default procedure provided in the Regulations

